



WALTERS PEOPLE ACADEMY

Walters People Academy is an e-learning platform that offers training and full educational programs. An overview of available courses is listed in this brochure. Courses are available 24/7 and will help you to become even better at your job.

As a professional working through Walters People, you have free access to all Walters People Academy courses. You will receive your login details for the platform as soon as you start your first assignment through us.

For more information, please contact academy@walterspeople.nl

NTI COURSES – DUTCH

Nederlands foutloos schrijven en spreken (6 maanden)

Office (2 maanden)

Word (2 maanden)

Excel (2 maanden)

PowerPoint (2 maanden)

Basiskennis Boekhouden (7 maanden)

Basiskennis calculatie (5 maanden)

Financieel assistent (14 maanden)

Praktijkdiploma boekhouden (12 maanden)

Moderne Bedrijfsadministratie (8 maanden)

Basiskennis Loonadministratie (7 maanden)

Schriftelijke communicatie Nederlands (7 maanden)

Zakelijk schrijven (12 maanden)

WFT Basis (6 maanden)

WFT Vermogen (6 maanden)

WFT Hypothecair Krediet (6 maanden)

WFT Schadeverzekeringen particulier (6 maanden)

Nederlands voor anderstaligen – hoogopgeleiden
NL/ENG/FR/DE (12 maanden)

Nederlands voor anderstaligen – middenopgeleiden
NL/ENG/FR/DE (12 maanden)

Zakelijke Communicatie Duits (6 maanden)

Zakelijke Communicatie Engels (6 maanden)

Zakelijke Communicatie Frans (6 maanden)

Kort HBO-programma Schriftelijke Communicatie (6 maanden)

HBO-programma Informatica/computergerichte vakken
(6 maanden)

NHA

Computerboekhouden met Exact Online (4 maanden)

NIBE-SVV

WFT Consumptief Krediet (6 maanden)

LOI

Medische Administratie (8 maanden)

CEGOS MODULES – ENGLISH (30 MINUTES)

Improving communication by adapting to others

Understand how you deal with stress

Handling stress

Assertiveness: know your profile

Assertiveness: toolkit

Self-esteem: how it works

The four keys to developing self-esteem

Maintaining your self-esteem

Staying healthy

Considering how you spend your time

Focusing on your priorities

The 12 guidelines of effective time management

Improving your memory

Speed reading

CEGOS MODULES – DUTCH AND ENGLISH (30 MINUTES)

Dealing with time-consuming tasks

Managing your time strategically

Focusing on your key priorities

Improving performance through time perception

Increasing your productivity in a fast-paced world

Customer relationship: the stakes

Customer relationship: building trust

Customer relationship: practising active listening

Customer relationship: reaching agreement

Developing loyalty through customer relationships

The keys to customer relationships that last

The Team manager's role in customer relationships that last

Devising a plan for improvements aimed at generating
Customer enthusiasm

Customer complaints and customer relationships that last

Developing internal cooperation to enhance customer loyalty

The keys to communicating by telephone

Providing sales support by telephone

Writing quickly and effectively

Writing minutes

CISCO – ENGLISH

CCNA

Cisco 100-105 ICND1 Interconnecting Cisco Network Devices
Part 1

Cisco 200-105 ICND2 Interconnecting Cisco Networking Devices
Part 2

CCNP

Cisco 300-101: CCNP – ROUTE – Implementing Cisco IP Routing

Cisco 300-115: CCNP – SWITCH – Routing and Switching

Cisco 300-135: Troubleshooting and Maintaining Cisco IP
Networks (TSHOOT)

MICROSOFT – ENGLISH

Excel Basic/Intermediate/Advanced

Word Basic/Intermediate/Advanced 2010, 2013 and 2016

PowerPoint Basic/Intermediate/Advanced 2010, 2013 and 2016

Access Basic/Intermediate/Advanced 2010, 2013 and 2016

Windows 10

Microsoft 70-697: Configuring Windows Devices

Windows Server 2012

Microsoft 70-410: Installing and Configuring

Microsoft 70-411: Administering

Microsoft 70-412: Configuring Advanced

Windows Server 2016

Microsoft 70-740 Installation, Storage and Compute with

SQL Server 2012

Microsoft 70-461: Querying

Microsoft 70-462: Administering

Microsoft 70-463: Implementing a Data Warehouse with
SQL Server 2012

Microsoft 365

Microsoft 70-346: Managing Office 365 Identities and
Requirements

Microsoft 70-347: Enabling Office 365 Services

Microsoft Dynamics Essential

LINUX – ENGLISH

CompTIA LX0-101 & LX0-102: CompTIA Linux+

SAP – ENGLISH

SAP Financial and Accounting

SAP Logistic and Supply Chain

ORACLE – ENGLISH

Oracle 12c OCP 1Z0-062: Installation and Administration

Oracle 12c OCP 1Z0-061: SQL Fundamentals

112BHV.NL - DUTCH AND ENGLISH

BHV (Bedrijfs hulpverlener / Emergency Response Officer)

